

## **CHANGES TO FULL COUNCIL MEETINGS**

At its meeting on 16th May 2018, the Cabinet received a report of the Executive Director, Resources, providing details of proposed changes to the operation of meetings of full Council following the trialling of changes at Council meetings during the 2017-18 Municipal Year.

Any permanent change to Council Procedure Rules requires a recommendation of the Cabinet and approval by full Council. The proposed changes to the operation of Council meetings, to commence from the 6<sup>th</sup> June Council meeting, will involve permanent changes to the Council Procedure Rules as set out in Part 4 of the Council's Constitution.

The Cabinet's minute is set out below, and the Council is asked to approve the recommendations:-

## **CHANGES TO FULL COUNCIL MEETINGS**

The Executive Director, Resources submitted a report providing details of proposed changes to the operation of meetings of full Council following the trialling of changes at Council meetings during the 2017-18 Municipal Year and seeking the approval of Council, at its Annual Meeting on 16 May 2018, for changes to the Council Procedure Rules as set out in Part 4 of the Constitution.

**RESOLVED:** That Cabinet recommends to the meeting of the City Council on 16<sup>th</sup> May 2018, that:-

- (a) Council adopts the changes to Part 4 of the Constitution – (Council Procedure Rules), as set out in the report and appendix; and
- (b) the Member working group continues to develop proposals during 2018/19 in accordance with its terms of reference.

(NOTE: A copy of the report submitted to the Cabinet is also included with the Council Summons.)

Eugene Walker  
Executive Director, Resources

# **SHEFFIELD CITY COUNCIL**

## **ANNUAL COUNCIL MEETING – 16<sup>TH</sup> MAY, 2018**

### **ITEM 9 – ARRANGEMENTS FOR COUNCIL MEETINGS IN 2018-19**

**It is moved by Councillor Olivia Blake, seconded by Councillor Peter Rippon, that:-**

(a) (i) this Council adopts the changes to the Council Procedure Rules in Part 4 of the Constitution, as set out in the report and appendix circulated with the agenda for this meeting, and as recommended by the Cabinet at its meeting held on 16th May, 2018 and (ii) the Member working group continues to develop proposals during 2018/19 in accordance with its terms of reference;

(b) (i) ordinary meetings of Full Council in the Municipal Year 2018/19 be held in the Town Hall at 2.00 p.m. on the first Wednesday in every month except March, May and August (when no ordinary meeting will be held), and in January 2019 (when the meeting will be held on Wednesday 9<sup>th</sup> January 2019 instead of on Wednesday 2<sup>nd</sup> January), and in June 2019 (when the meeting will be held on Wednesday 12<sup>th</sup> June 2019 instead of on Wednesday 5<sup>th</sup> June to avoid clashing with Eid al-Fitr), and, accordingly, the meetings be held on the following dates:-

6th June 2018; 4th July 2018; 5th September 2018; 3rd October 2018; 7th November 2018; 5th December 2018; 9th January 2019; 6th February 2019; and 3rd April 2019; plus the provisional dates of 12th June 2019 and 3rd July 2019 in the Municipal Year 2019/20;

(ii) the special meeting of the Council for the purposes of approving a Revenue Budget and Capital Programme and setting the Council Tax for the Financial Year 2019/20 be held on Wednesday, 6th March 2019 at 2.00 p.m. in the Town Hall; and

(iii) the annual general meeting of the Council in 2019 be held on Wednesday, 15th May 2019 at 11.30 a.m. in the Town Hall; and

(c) further to Council Procedure Rule 10.2 (as now amended at this meeting), the formula for the order in which Notices of Motion shall be listed on the Council Summons in the Municipal Year 2018/19 shall be as follows:-

June 2018 - Labour/Labour/LibDem/Green

July - Labour/Labour/LibDem/UKIP

September - LibDem/Labour/Labour/Green

October - Labour/Labour/LibDem/UKIP

November – Green/Labour/Labour/LibDem

December - LibDem/Labour/Labour/UKIP

February 2019 - Labour/Labour/LibDem/Green

April - Labour/Labour/LibDem/UKIP

## **ITEM 9 – ARRANGEMENTS FOR COUNCIL MEETINGS IN 2018-19**

### **Amendment 1 - to be moved by Councillor Shaffaq Mohammed, seconded by Councillor Penny Baker**

That the Motion be amended by the addition of the following words at the end of paragraph (a)(i) – “with the exception of the proposed change to the time limit for petitions requiring a Council debate, which is to remain at 40 minutes”.

### **Amendment 2 - to be moved by Councillor Douglas Johnson, seconded by Councillor Alison Teal**

That the Motion be amended by:-

1. the addition of the following words at the end of paragraph (a)(i) – “with the exception of the proposed introduction of a limit on the number of Notices of Motion which may be submitted to each ordinary meeting of the Council.”
2. the addition of the following words at the end of paragraph (a)(ii) – “and, (iii) requests the Member Working Group to consider and report back on a proposal to restore the Committee System.”